

DIRECTORY INFORMATION: The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that the School District of Benton, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the School District of Benton may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary. The primary purpose of directory information is to allow the School District of Benton to include this type of information from your child's education records in certain school publications. Examples include your student's role in a drama production; the yearbook; honor roll or other recognition lists; graduation programs; news articles, and sports activity sheets, such as for football, showing weight and height of team members.

Directory information is information that is generally not considered harmful or an invasion of privacy if released. It can be disclosed to outside organizations without parent/caregiver prior written consent **unless** you notify the district in writing you wish to restrict it. Outside organizations include, but are not limited to, colleges, companies that manufacture class rings or publish yearbooks, news media, etc. In addition, two federal laws require the District to provide military recruiters directory information upon request. These laws are: Section 9528 of the ESEA (20 U.S.C. 7908) and 10 U.S.C. 503, as amended by section 544 and the National Defense Authorization Act for Fiscal Year 2021 (PL 116-283, section 521). Parent(s) or caregiver(s) of secondary school students have a right to request the District not to release the secondary school student's name, mailing address, district-issued email address, or telephone number to military recruiters or institutions of higher education without prior written parental consent.

The School District of Benton has designated the following information as directory information: Student's name; Photograph; Participation in officially recognized activities and sports; Height and/or Weight if a member of an athletic team; Degrees and awards received; The date of graduation

If you do not want the School District of Benton to disclose directory information as defined above without your prior written consent, you must notify the District in writing no later than two weeks (14 days) after the start of the school year or date of enrollment. The Directory Information Non-Disclosure Form is available for this purpose. This form is available at your child's school office. The most recent form filed for a student will remain in effect until a new form is filed. State law provides that you do not have to file a new form each year.

If you do not complete the Directory Information Non-Disclosure Form at the time of your student's initial enrollment, you have 14 days within which to complete this form and return it to the school. If you do not complete and return this form to the school within the 14-day time period, the school district WILL NOT withhold directory data/information regarding your student. See also the School District of Benton Board of Education Policy (8330).